



**SEALED QUOTATIONS INVITATIONS BID FOR THE
PURCHASE OF LIBRARY BOOKS AND JOURNALS (PERIODICAL
FOR 1 YEAR) FOR ESIC DENTAL COLLEGE &
HOSPITAL, KALABURAGI - 585106**

Name of the party in whose favor

the Quotation has been issued : _____

(SEAL OF THE OFFICER)

QUOTATION FOR THE SUPPLY OF DENTAL BOOKS (INDIAN & FOREIGN).

1) QUOTATION VALIDITY

The Quotation shall remain open for acceptance for a period of 90 days from the date of opening of Quotation. The Quotations received for shorter validity will be rejected.

2) PARTICIPANTS' ELIGIBILITY AND QUALIFICATIONS

Sealed quotations are invited from eligible Publishers/ Booksellers having at least three years' experience of supplying Dental Books/Medical Books/ Scientific/Technical/ Dental Journals and Periodicals (Indian & Foreign) to Dental Colleges Libraries/Government of India libraries.

The participants who are in a position to supply at least 90% books as mentioned in these tender documents Annexure- III will be treated as eligible to participate. Legal restriction and Not Black listed by any Govt. organisation.

The participants shall furnish, as a part of the procedure, following documents for establishing their eligibility to participate in the process and qualification to perform the contract.

A. Copy of PAN card issued by the Income Tax Department and Copy of the Income Tax Return for the financial year 2023-22, 2022-21 & 2021-20.

B. *Turn over certificate by a Chartered Accountant or P&L and Balance sheet duly signed by the Proprietor/MD/managing Partner for the F.Y. 2022-23.*

C. At least 3 years' experience in supply of Dental Books/Medical Books/ Scientific/ Technical and Dental Journals (Indian and Foreign) to Dental Colleges Libraries/ Government of India libraries (Attach Certificate from 3 libraries served)

D. Declaration regarding availability of books in ready stock.

E. All Participants must fill the details as mentioned in Annexure I&II.

3) QUALIFICATION OF THE PARTICIPANTS

3.1 The Participant shall submit full details of his Agency / Firm or, if the participant is a Proprietorship, Partnership or a Private Limited Company, full details of ownership and name of the Directors (Registration No. Shop Act No., Partnership Certificate, GST Certificate, if applicable).

3.2 The participant shall submit a copy of PAN Card Number under the Income Tax Act.

3.3 The participant must submit self-attested copies of all documents and each & every page of Quotation document duly signed by him/ her.

4) EARNEST MONEY DEPOSIT

The participant shall furnish along with their Quotation, the Earnest Money of Rupees **Rs. 45,000/- (Rupees Fourty Five Thousand Only)** in the form of Crossed Demand Draft in favour of "ESI Fund Account No.1". Failure of the participant to furnish required Earnest Money Deposit along with their Quotation will result into rejection of their Quotation. It is required to protect the **ESIC Dental College & Hospital, Kalaburagi**, against risk of participants' conduct in the following eventualities which would warrant for the forfeiture of Earnest Money.

- I. In case the participant withdraws its quotation or impairs or derogates from the participation in any respect during the period of Quotation validity as specified by the purchaser,
- II. The Earnest Money of unsuccessful participants will be returned as promptly as possible after the expiry of the period of quotation validity without interest.

5. DETAILS OF INFORMATION TO BE ATTACHED: -

- A) Company profile. (Annexure-I)
- B) Check List.
- C) Rate list of Dental Books as per (Annexure-III).
- D) Demand may be increased or decreased depending on the decision of the DEAN in future.
- E) Publishers Rate as per list must be attached with the blanket discount. Rate list of books in the CD along with the quotation document, in the enclosed format (MS Excel).
- F) Certificate stating that latest edition of Dental Books (India & Foreign) is quoted must be submitted by the participant.
- G) List of books required for ESIC Dental College & Hospital, Kalaburagi (Annexure-III).
- H) Declaration that Supplier have not supplied same items to other agencies at lower rates than provided to us.

6. PRICE SCHEDULE AND PAYMENT TERMS: -

- a) The participants should quote rate of blanket discount (in percentage) offered on publishers' printed rate as per Annexure -II. The Dean is not bound to accept the highest discount or any quotation and also reserves the right of rejecting all or any of the quotation without assigning any reason.
- b) The current bank exchange rate (TT selling rate) on the date of purchase order for Dental Books shall be used for conversion of foreign currencies supported by a certificate Issued by a scheduled bank and countersigned by the supplier. All payments will be made in Indian rupees only.

c) Net payable price will be publisher's printed price or (in case of price in foreign currency) equivalent price in INR minus blanket discount offered. The conversion rates in Indian Currency will be as per rates on the date on which the Draft remittance has been made to the Foreign Publishers. "Proof of remittance has to be produced "to The Dean, ESIC Dental College & Hospital, Kalaburagi. Original subscription ID given by the Publisher for the institute for the year 2023-24 need to be produced.

d) Bill in triplicate (pre-receipted) for the Dental Books supplied will be submitted by the participant in the name of The Dean, ESIC Dental College & Hospital, Kalaburagi for payment. The payment will be released only after the entire supply has been received to the satisfaction of the Dean.

e) The bill should bear the certificate from the supplier that only Dental Books (Indian/ Foreign)of latest edition(s) have been supplied and that the prices have been charged correctly and in accordance with the latest publishers' catalogue/ invoice or importer/ distributors invoice.

f) Journal payment will be done as and when Periodicals received.

7. **TERMS OF DELIVERY: -**

Free of cost delivery at Library Department, ESIC Dental College & Hospital Kalaburagi as mentioned in supply order.

8. **DELIVERY PERIOD: -**

8.1 **Dental Books**

a) The Dental Books available in India will be supplied within 30 days of placing the order. In case books imported from foreign publishers, the supplies should be completed within 45 days from the date of purchase order. If the supplier is not able to supply the books after placing the supply order. The same may be intimated to the Dean. So that the procurement can be made from other sources as per clause 11 ibid.

b) The delivery shall be through registered/Book Post/Parcel/Courier/in person on the risk &responsibility of the firm. No postage, Insurance or any other charges whatsoever shall be paid extra.

8.2 **Dental Journals (Periodicals)**

a. The delivery shall be made on monthly/quarterly basis through registered/Book Post/Parcel/Courier/in person on the risk &responsibility of the firm. No postage, Insurance or any other charges whatsoever shall be paid extra.

9. **AGREEMENT**

The successful participants shall have to execute a formal agreement with The Dean, ESIC Dental College & Hospital, Kalaburagi within a period of 15 days the date of proper supply order in their favour issued. "All the expenses on account of stamp registration and other related changes there to shall be borne by the accepted participants.

10. **SECURITY DEPOSIT**

The supplier shall furnish security deposit for an amount in rupees equivalent to 5 % (five percent) of the value of the supply order in the form of a demand draft in favour of ESIC fund account No.1 within 30 days of placement of the supply order . The performance security will be discharged/ returned after completion of the supply order. No interest is payable on the security deposit.

11. **PENALTY CLAUSE: -**

(a) For delays-if the supplier fails to supply books as per purchase order within the time period specified in the contract, the purchaser shall deduct from contract price a sum equivalent to 0.5 percent of the price of delayed items for each week of delay or part thereof until actual delivery up to a maximum of 10 (ten)percent. Once the maximum reached, the purchaser may consider termination of the contract.

(b) Termination for default: - The purchaser may, without prejudice to any other remedy or breach of contract, by written notice of default sent to the supplier, terminate the contract in whole or part if the supplier fails to deliver any or all publications ordered to him within the time period specified in the contract, or if the supplier fails to perform other obligation(s) under the contract. In the event of the termination of the contract by ESI Hospital in whole or in part, the hospital may procure, upon such terms and in such manner as it deems appropriate the undelivered books and the supplier shall be liable to pay for any excess costs for such purchases and in such case LD shall also be charged @10% on the price of the said books. However, the supplier shall continue performance of the contract to the extent not terminated.

(C) Force majeure - The supplier shall not be liable for (a) and (b) above, if its delay in performance or other failure to perform its obligations under the contract is the result of an event of force majeure (means an event beyond the control of the supplier and not involving the supplier's fault or negligence and not foreseeable). Such events may include but are not restricted to, acts of the purchaser either in its sovereign or contractual capacity, wars or revolutions, fires, floods, epidemics, quarantine restrictions and freight embargo. The supplier shall promptly notify the purchaser in writing of such conditions and the causes thereof.

12. **INSPECTION**

Dental Books and Journals (Indian & Foreign) will be accepted only after the inspection by the Dean or any officer authorized by him. Participants are required to comply with the above requirements and submit their quotation complete in all respects and submit following documents along with the quotation by the due date and time in sealed cover super-scribing "Quotation For Supply Of Dental Books: -

- i) Copy of the Quotation along with Annexure -I & Annexure-II duly filled and signed.
- ii) Earnest Money Deposit.
- iii) Copy of PAN card issued by Income Tax Department and
- iv) Copy of the Income Tax Return for the financial years (2023-22,2022-21 & 2021-20)
- v) Certificates issued by Dental Colleges Libraries/ Government of India libraries showing at least 3 years' experience of supplying Dental Books/ Scientific/ Technical/ Dental Journals and Periodicals (Indian and Foreign).

13. No participant may be withdrawn in the interval between the deadline for submission of quotations and the expiry of the period of quotation validity. Withdrawal of a quotation during the interval may result in the participants' forfeiture of its Earnest Money Deposit.

14. The successful participant shall not in any case sublet the contract in full or any part of it to third party.

15. Participants not meeting any/ all of the aforesaid requirement(s) shall be rejected.

16. Conditional participants are liable to be out-rightly rejected.

17. The Dean reserves the right to accept or reject any quotation and to the annul process and reject any or all quotation at any time prior to award of the work order, without thereby incurring any liability to the affected participants or any obligations to inform the affected participants of the grounds for the purchaser's action.

18. RESOLUTION OF DISPUTES

In case of a dispute or difference arising between supplier and purchaser relating to any matter arising out of or connected with the contract, such dispute or difference shall be referred to the Sole Arbitrator duly appointed by the Dean, ESIC Dental College & Hospital, Kalaburagi. The award of the arbitrator shall be final and binding the parties concerned.

Sd/-

Dean

Annexure-I

QUOTATION CALLED-FOR FOR SUPPLY OF DENTAL COLLEGE BOOKS & Journals

1. Names, address of firm/Agency/ Company and Telephone/cell phone Numbers :
2. Registration No. and date :
3. Name, Designation, Address and Telephone No. of authorized signatory. :
4. Please specify as to whether Participant is sole proprietor/ Partnership firm/Private or Limited Company :
5. Name, Address and Telephone No. of Directors/partners:
6. Name & address of the Banker :
7. Details of Earnest Money deposit:
 - (a) Amount with details:
 - (b) Demand Draft/ Pay Order Banker Cheque No.
 - (c) Date of issue:
 - (d) Name of issuing Bank:
8. Any other information:
9. Declaration by the Participant:

This is to certify that I/ We before signing this Quotation have read and fully understood all the terms and conditions contained herein and undertake myself/ourselves to abide by them.

(Signature of the Participant) Name and Address (With seal)

Annexure II

(1) Dental Books and Journals (Indian/Foreign)

Type	Total No. of Books/Journals to be supplied which bidder proposes to supply	Total Cost of Col(2)	Percentage of Discounts given on Col(3)	Total Cost of Discount Amount in figures	Total Cost of Col(2) after Discount
Co 1 (1)	Col(2)	Col(3)	Col(4)	Col(5)	Col(6)
Mandatory (100%)					
Others-60%					
Mandatory (100%)					
Others 60%					

Criteria for L1 selection

- 1) Highest Percentage of Discount will be treated as L1.
- 2) In case of same Percentage, Total Cost of Discount Amount proposed will be treated as L1.
- 3) In case the quotes in Column No. 4 & 5 are same then the vendor who quotes for maximum number in column No. 2 will be treated as L1.
- 4) In case of same Percentage , same No. of books and Journals to be supplied, same quoted total cost of supplied books then bidder having higher turnover during last F.Y 2022-2023.

(2) PAN :

(3) Year/Month of Incorporation (Relevant document to be enclosed):

(4) Supply/Work Orders of Last Three Years (2023-22, 2022-21 & 2021-20) from Dental Colleges libraries/Government of India libraries. (At least one for each year, irrespective of amount) Or Copy of Letter of Credit (LOC) of last three years. (at least one for each year irrespective of amount) :

(5) Percentage Quoted (total No. put to Quotation) :

(6) Details of EMD & Quotation Cost:

(Signature of the Participant)

Name and Address (With seal)

LIST OF BOOKS (ESSENTIAL)

S.NO	NAME OF TEXTBOOK	NAME OF AUTHOR	Publishers	EDITION	QUANTITY
1	Prosthodontic treatment for edentulous patients	Zarb Hobkirk Eckirt Jacob		13 th	1
2	Textbook of complete dentures	Heartwell		5 th	1
3	Essentials of complete denture prosthodontics	Sheldon Winkler		3 rd	1
4	Stewart's Clinical removable partial prosthodontics	Rodney D Phoenix David R Cagna Charles F DeFreest		4 th	1
5	McCracken's Removable partial prosthodontics	Alan B. Carr and David T. Brown		13 th	1
6	Fundamentals of fixed prosthodontics	Shillingburg		4 th	1
7	Fundamentals of tooth preparation	Shillingburg		-	1
8	Dental implant prosthetics	Carl E. Misch		2 nd	1
9	Management of temporomandibular disorders and occlusion	Okeson		8 th	1
10	Functional Occlusion: From TMJ to Smile Design	Peter E. Dawson		-	1
11	Clinical maxillofacial prosthetics	Thomas Taylor		-	1
12	Dental Laboratory procedures 3 volume set including complete dentures, Removable partial dentures and fixed partial dentures	Morrow Rudd Rhoads		2 nd South and South East Asian edition	1
13	Maxillofacial Rehabilitation: Prosthodontic and Surgical Management of Cancer-related, Acquired, and Congenital Defects of the Head and Neck	John Beumer III		3 rd	1
14	Atlas of oral and maxillofacial surgery	Deepak Kademani, Paul Tiwana	Saunders	2015	1
15	Principles of the internal fixation of the craniomaxillofacial skeleton: Trauma and orthognathic surgery	Joachim Prein	AO Publishing	2012	1
16	Oral and Oropharyngeal Cancer	Jatin P. Shah, Newell W. Johnson	CRC Press	2 nd 2018	1
17	A practical guide to hospital dentistry	George Varghese	Jaypee		1
18	Orthognathic Surgery: Esthetic Surgery of the Face	Varghese Mani	Jaypee Brothers Medical Publishers	2014	1
19	Atlas of temporomandibular joint surgery	Peter D Quinn, Eric J. Granquist	Wiley-Blackwell	2 nd 2015	1
20	Oral and maxillofacial infections	Topazion	Saunders	4 th	1
21	Distraction osteogenesis of the facial skeleton	William H Bell, Cesar A. Guerrero	BC Decker	1st edition 2007	1
22	Fundamental techniques of plastic surgery	Alan D McGregor	Churchill Livingstone	10 th	1
23	Dental management of the medically compromised patient	James W Little	Elsevier	9th	1
24	Shear's cysts of the oral and maxillofacial regions	PM Speight	Wiley Blackwell	5 th 2022	1
25	Okeson: Management of Temporomandibular disorders and occlusion	Jeffrey Okeson	Elsevier/Mosby	8 th	1
26	Massachusetts General Hospital Manual of Oral and Maxillofacial Surgery	R. Bruce Donoff	Mosby	3rd	1
27	Fundamentals of Operative Dentistry	James B Summit 4th edition			1
28	Contemporary esthetic dentistry	George Freedman			1
29	Indirect restorations: Operative Dentistry	Bartlett & Ricketts Publisher: CRC Press			1
30	Endodontic therapy	Franklin S Weine 6th edition			1
31	Problem solving in endodontics	James L Gutmann 5th edition			1
32	Microsurgery in endodontics	Synguck Kim and Samuel Kratchman 1 st edition Wiley Blackwell			1
33	Endodontic principles and practice	Torabinejad M 6th edition			1

LIST OF BOOKS (OTHERS)

S.NO	NAME OF TEXTBOOK	NAME OF AUTHOR	Publishers	EDITION	QUANTITY
1	Craig's Restorative dental materials	Ronald Sakaguchi, Jack Ferracane, John Powers		14 th	1
2	Introduction to dental materials	Van noort		4 th	1
3	Dental Materials [Properties And Manipulations)	John M Powers John C Wataha		10 th -South Asian edition	1
4	Prosthetic treatment of the Edentulous patient	R.M. Basker & J.C. Daven Port		5 th	1
5	Oral rehabilitation: clinical determination of occlusion	Hobo		-	1
6	Osseointegration and occlusal Rehabilitation	Hobo, Ichida, Garcia		-	1
7	Smile Design Integrating Esthetics and Function: Essentials in Esthetic Dentistry: Volume 2	Jonathan B Levine		1 st	1
8	Salivary gland diseases: surgical and medical management	Robert Lee Witt	Thieme	2007	1
9	The maxillary sinus: medical and surgical management	James A Duncavage	Thieme	2011	1
10	Cleft lip and palate diagnosis and management	Samuel Berkowitz	Springer	2 nd , 2005	1
11	Preprosthetic and maxillofacial surgery	Joel Ferri	Woodhead Publishing	2011	1
12	Suturing techniques in oral surgery	Sandro Diervo	Qc	1st	1
13	Impacted third molars	John Wayland	Wiley Blackwell	2018	1
14	Dental Pulp	Seltzer and Bender 2 nd edition Publisher: Quintessence Pub Co			1
15	Tooth Colored Restoratives- Principles and Techniques	Albers F Harry, BC Decker Inc publishing			1
16	Pickard's manual operative dentistry	Avijit Banerjee, Timothy Watson 9th edition			1
17	Minimal Invasive Dentistry for Management of Caries	Wilson, Naim H.F 1 st edition Publisher: Quintessence publishing Co Ltd			1
18	Preservation and Restoration of tooth Structure	Mount and Hume 3rd edition Publisher: Knowledge Books & Software			1
19	Contemporary Restoration Of Endodontically Treated Teeth- Evidence Based Diagnosis And Treatment Planning	Baba NZ			1
20	Harty's endodontics in clinical practice	Bun San Chong 7th edition			1

LIST OF JOURNAL (PERIODICALS - FOR 1 YEAR)- ESSENTIAL

S.No	Name of journal	Publisher	Remarks
1	Journal of Indian prosthodontics society	prosthodontics	essential
2	Journal of Indian Society of Pedodontics & preventive Dentistry	Pedodontics	essential
3	Journal of forensic Dental Sciences	Oral medicine	essential
4	Journal of Clinical Orthodontics	Orthodontics	essential
5	The Journal of Prosthetic dentistry	Elsevier	essential
6	The International Journal of Oral & Maxillofacial Implants	Quintessence	essential
7	European Journal of Prosthodontics & Restorative Dentistry	Online only	essential
8	Journal of Oral and Maxillofacial Surgery	Elsevier	essential
9	Oral and Maxillofacial Surgery Clinics of North America	Elsevier	essential
10	Oral Surgery	John Wiley	essential
11	OPERATIVE DENTISTRY		essential