



क.रा.बी.नि
E.S.I.C

कर्मचारी राज्य बीमा निगम
श्रम एवं रोजगार विभाग, भारत सरकार
EMPLOYEES' STATE INSURANCE CORPORATION
Ministry of Labour and Employment. Govt. Of India



सत्यमेव जयते

पंचदीप भवन, 5/1 ग्रान्ट लेन, कोलकाता 700012
PANCHADEEP BHAWAN, 5/1 GRANT LANE,
KOLKATA 700012
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No. 41.B/18/12/HH/Digha/ 2018

Dated: 14/06/2024

CIRCULAR

Sub: Accommodation of Holiday Home at New Digha

It is brought to the notice of all concerned that Holiday Home at New Digha will be operational for a further period of 02(two) years from **01/07/2024 to 30/06/2026** . Details of Holiday Home and Terms & Conditions are appended below:

Name & address of the Hotel	Accommodation details	Person allowed	Contact details
Hotel Rupsagar Pvt. Ltd., Economy Hotel Sector, New Township, Digha, Purba Midnapore – 721 428	03 Double Bedded Room (A/C)	04 Adult	The Asstt. Director (Estt-II), Regional Office, Kolkata, ESI Corporation, 5/1, Grant Lane, Kolkata – 700 012 Call: 033 2236 4451-55, Ext: 229 Email : establishment2-wb@esic.nic.in

1. The Allotment of Holiday Home will be as per the Rules, Regulations and Rates as laid down in Headquarters Office Circular No. D-11/27/TOR/Policy/09/CT dated 22/12/2009.
2. Booking of the rooms will be strictly on "**First Come, First Serve Basis**". Booking requests received **120 days** before the date of booking will not be entertained.
3. Booking of Holiday Home will be confirmed through issuing Allotment Letter, subject to submission of Payment of Tariff within 3 days from the date of booking request (if confirmed through email).
4. Cancellation of booking should be intimated at least 30 days in advance, or else the recovery is liable to be made from the concerned official through their Controlling Office as per rules. Tendency of last minute cancellation of booking is resulting into denial of facilities to other prospective visitors.
5. All the applications shall be routed and duly forwarded through the Controlling Officer of the applicant. Applications received directly from the applicant shall not be entertained except in the case of Retired Personnel of ESIC.
6. It will not be possible to accommodate any extra person(s) and accommodation will be provided strictly to person(s) only in whose name(s) booking is done. No request will be entertained in this regard.
7. Accommodation can be provided for a period not exceeding 05 days. The Check-in and Check-out time for the occupants shall be 10:30AM and 09:30AM respectively.

(J. MAITY)

Asstt. Director (Estt Br-II)

Copy to:

1. Director (General Branch), ESIC, Headquarters Office, New Delhi.
2. All Branches / Branch Offices/ All DCBOs under R.O Kolkata.
3. SRO Durgapur/ SRO Barrackpore / ESICH Joka
4. Website Manager, ESIC with a request to upload on the website concern.

Asstt. Director (Estt Br-II)